



**Loyola  
Marymount  
University**  
Los Angeles

## International Transcript Evaluation and English Proficiency

**TRANSCRIPT EVALUATION:** Applicants who completed their postsecondary education from an institution outside the United States (U.S.) need to hold a degree from an international university recognized by the Ministry of Education as a degree granting institution. **Note: Online programs in the School of Education are unable to provide F-1 visas.**

Both an international evaluation of transcripts **AND** an official set of transcripts are required by the LMU School of Education for admission consideration. Evaluations can take months for the agency to complete. Please note that a translation-only service is not accepted. Upon completion of the transcript evaluation, the agency sends an official copy of the evaluation (and official transcripts if available) directly to Loyola Marymount University. If the eval agency is unable to include official transcripts, then the international academic institution is required to send them. **Official evaluation and official transcripts** are sent direct electronically to [graduateadmission@lmu.edu](mailto:graduateadmission@lmu.edu) (or to Graduate Admission Office, Loyola Marymount University, Charles Von der Ahe Building, Suite 235, 1 LMU Drive, Los Angeles, CA 90045).

For **California credential program applicants**, please review the current list of approved agencies and directions for international transcript: [https://www.ctc.ca.gov/credentials/leaflets/foreign-transcript-evaluation-\(cl-635\)](https://www.ctc.ca.gov/credentials/leaflets/foreign-transcript-evaluation-(cl-635)). Candidate is responsible for verifying that the agency they select is approved by CTC.

### **Please request that the evaluation agency provide:**

- An official set of candidate's transcripts (if available; or, sent direct from the academic institution).
- An official evaluation of the earned equivalent regionally accredited degree(s) in the United States.
- A calculation of the comparable Grade Point Average (GPA) obtained for the coursework completed.
- Credential students only: an itemization of courses (with grades) completed (course by course eval).

One of the frequently recommended agencies is:

- [World Education Services \(WES\)](#) (Includes both evaluation and official transcripts, and they submit to LMU Graduate Admission electronically – saves extra steps and time.)

### **ENGLISH LANGUAGE PROFICIENCY - TOEFL/IELTS/DUOLINGO:**

All applicants whose citizenship is from a country where English is not a primary language are required to take a test that verifies English language proficiency *unless* they received a high school diploma *or* a bachelor's *or* a master's degree in the United States. [Per the testing companies, test scores are valid for two years.](#)

The **minimum scores** for School of Education graduate programs are:

- TOEFL – 100 internet based
- IELTS -- Overall band score of 7
- Duolingo -- 125

Please request that your scores be sent from the testing agency to LMU Graduate Admission ([graduateadmission@lmu.edu](mailto:graduateadmission@lmu.edu)). Exceptions to this rule may be made for students from countries where English is one of several official languages, and/or their studies were taught in English, and/or at the discretion of the program director or school dean.